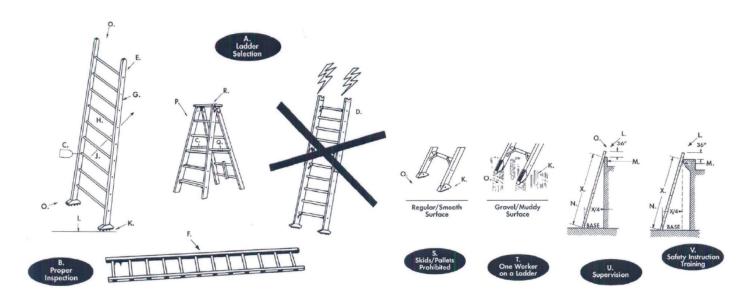


Risk Control Portable Ladder Safety

Portable Ladder A, B, C's

- **A.** Proper ladder selection is made through job preplanning and ensuring the right ladder for the job involved.
- **B.** Ladders are inspected and found to be in good condition before the job begins, regular inspection thereafter.
- **C.** Defective ladders, ladders with broken rungs, missing rungs and parts, broken side rails, etc., are tagged out of service, removed from the job and destroyed. Makeshift repairs are not done.
- **D.** Metal ladders/ladders with metal reinforcements are not used where electrical hazards exist.
- **E.** Short sections of ladders are not spliced together to make longer ladders.
- F. Ladders are never used as scaffolding planks.
- **G.** Wood ladders where coated with a preservative, utilize clear coatings, never opaque (paint) coatings.
- H. Ladder rungs and steps are kept free of grease, oil, dirt, etc.
- I. Ladders are not placed on unstable bases such as boxes, barrels, uneven ground, etc.
- J. Ladders are not placed in doorways/passageways or locations where they can be displaced by other work activities.
- **K.** Non-self-supporting ladders (straight ladders) are equipped with non-slip bases and/or spikes, depending on terrain, with these devices maintained in good condition.

- L. Ladder side rails extend at least 36" above bearing point when used to gain access to a roof, floor, or a level.
- **M.** Straight ladders are tied off at the top, or both the top and bottom, where conditions warrant.
- **N.** Straight ladders are placed at a pitch where the horizontal distance from the top support to the foot of the ladder is no more than four times the base of the ladder.
- **O.** Good housekeeping is maintained at the top and bottom levels of ladders.
- P. Self-supporting (step ladders) are not used as straight ladders.
- **Q.** Step ladder spreaders are always fully extended.
- R. Workers never use the top of step ladders to perform work.
- S. Pallets/skids or similar devices are never used as ladders.
- **T.** Ladders are not climbed, or work is not performed on, by more than one person at a time.
- **U.** Competent supervision is provided to ensure safe ladder selection, condition, and use.
- **V.** All workers are instructed in the proper and safe use of ladders on a periodic basis.



Note: Illustrations do not include all possible ladder types or designs, nor should they be interpreted as correct design criteria.

Date:	Company Name:	
Project Number/Name:	Meeting Location:	Person Conducting Meeting:
Items Discussed:		
Problem Areas or Concerns:		
Attendees:		
Comments:		

For more information, contact your independent agent, CNA risk control consultant or visit cna.com today.

One or more of the CNA companies provide the products and/or services described. The information is intended to present a general overview for illustrative purposes only. It is not intended to constitute a binding contract. Please remember that only the relevant insurance policy can provide the actual terms, coverages, amounts, conditions and exclusions for an insured. All products and services may not be available in all states and may be subject to change without notice. "CNA" is a registered trademark of CNA Financial Corporation. Certain CNA Financial Corporation subsidiaries use the "CNA" service mark in connection with insurance underwriting and claims activities. Copyright © 2021 CNA. All rights reserved. RC20210415

