

CNA Dress Code

Business Casual (except when meeting with customers or business partners)

| Men | Women |
|---|--|
| Long or short sleeved collared shirts, neatly pressed (shirts should be tucked into pants) | Short or long sleeved tailored blouses, knit shirts, twinsets, neatly pressed |
| Sweaters | Sweaters |
| | Summer dresses, skirts (appropriate length, no mini-skirt) |
| Casual slacks such as khaki, corduroy, twill, cotton, or other synthetic material pants, neatly pressed | Casual slacks such as khaki, corduroy, twill, cotton, or other synthetic material pants, neatly pressed; capris that are at least mid-calf in length, neatly pressed |
| Any item listed under Business Attire | Any item listed under Business Attire |

Business Attire (when meeting with customers or business partners)

| Men | Women |
|---|--|
| Jackets and dress pants or suits | Jackets and dress pants/skirts or suits |
| Long-sleeved dress shirts and ties (jacket required when meeting with customers or business partners) | Dresses (length should be commensurate with professional business attire; no mini-skirts) |
| Sweater with shirt and tie (jacket required when meeting with customers or business partners) | Blouses or dress tops, sweaters, or turtlenecks (jacket required when meeting with customers or business partners) |
| Dress shoes, socks | Dress shoes (closed-toe, sling-back or peep-toe) or boots, dress sandals with a back strap |

Unacceptable Attire

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| Jeans of any style or color, any denim clothing |
| Hooded sweaters or tops |
| Beach attire (i.e., flip-flops, shorts, halter tops, tank tops, sundresses) |
| Sports attire (i.e., athletic shoes, boat shoes, athletic wear, sweat pants, sweatshirts, t-shirts, lycra/spandex) |
| Wearing athletic shoes coming into and leaving the office is permitted |
| Shorts |
| Mini-skirt or midriff |
| Clothing that creates an unkempt or sloppy appearance |
| Clothing that is too revealing or excessively baggy |
| Backless shoes or sandals (shoes or sandals without a back strap to secure the foot) |
| Golf/ Polo shirts (acceptable from Memorial Day to Labor Day) |
| Mock turtlenecks or turtlenecks for men |