

### CNA Dress Code

#### Business Casual (except when meeting with customers or business partners)

Men	Women
Long or short sleeved collared shirts, neatly pressed (shirts should be tucked into pants)	Short or long sleeved tailored blouses, knit shirts, twinsets, neatly pressed
Sweaters	Sweaters
	Summer dresses, skirts (appropriate length, no mini-skirt)
Casual slacks such as khaki, corduroy, twill, cotton, or other synthetic material pants, neatly pressed	Casual slacks such as khaki, corduroy, twill, cotton, or other synthetic material pants, neatly pressed; capris that are at least mid-calf in length, neatly pressed
Any item listed under Business Attire	Any item listed under Business Attire

#### Business Attire (when meeting with customers or business partners)

Men	Women
Jackets and dress pants or suits	Jackets and dress pants/skirts or suits
Long-sleeved dress shirts and ties (jacket required when meeting with customers or business partners)	Dresses (length should be commensurate with professional business attire; no mini-skirts)
Sweater with shirt and tie (jacket required when meeting with customers or business partners)	Blouses or dress tops, sweaters, or turtlenecks (jacket required when meeting with customers or business partners)
Dress shoes, socks	Dress shoes (closed-toe, sling-back or peep-toe) or boots, dress sandals with a back strap

### Unacceptable Attire

Jeans of any style or color, any denim clothing
Hooded sweaters or tops
Beach attire (i.e., flip-flops, shorts, halter tops, tank tops, sundresses)
Sports attire (i.e., athletic shoes, boat shoes, athletic wear, sweat pants, sweatshirts, t-shirts, lycra/spandex)
Wearing athletic shoes coming into and leaving the office is permitted
Shorts
Mini-skirt or midriff
Clothing that creates an unkempt or sloppy appearance
Clothing that is too revealing or excessively baggy
Backless shoes or sandals (shoes or sandals without a back strap to secure the foot)
Golf/ Polo shirts (acceptable from Memorial Day to Labor Day)
Mock turtlenecks or turtlenecks for men