

Risk Control

Outdoor Walkway Safety Audit Checklist

Company: _____ Address: _____

This checklist may not include all conditions, as it is intended to be used only as a guide.

	Yes	No	N/A	Comments
Parking Lots				
Are parking surfaces free of damage/deterioration (potholes, cracks (greater than ½" wide), humps)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are pothole and crack repair materials or contractors readily available for prompt repair?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are markers, such as high visibility cones or delineators, signs or barricades used to mark pavement damage or hazards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are parking areas (car spaces) well defined and laid out?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is parking area pavement free of grease, oil, gravel, sand, mud and debris?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Does parking area have good drainage, no ponding areas? (Critical if ponding is in designated walkways such as cross walks.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is the building drainage or are gutters emptying onto walking surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is crack and seal coating slip resistant (embedded aggregate)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all painted surfaces (parking strips, disabled emblems, cross walks, curb highlights, etc.) slip resistant with embedded aggregate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are parking spaces for disabled and pathways prominently marked with blue paint?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is blue disabled emblem paint slip resistant with embedded aggregate?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Disabled pedestrians - Is there a marked and designated cross walk from parking lot to sidewalk directly from the disabled parking area?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is lighting adequate in garages, parking and walking areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do wheel stops/parking blocks have distinctive contrast to other surfaces? (Concrete blocks are bright and visible on asphalt.) If not, they should be painted with slip resistant paint.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Wheel stops/parking blocks should not be wider than car width. Blocks should be no less than 3' between blocks.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	N/A	Comments
Parking Lots				
Are wheel stops/parking blocks uniformly positioned?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are wheel stops/parking blocks free of deterioration and no rebar or rod protrusions.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are lot drains equipped with grates with openings small enough to minimize chance of tripping and footwear getting caught?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are speed bumps highly visible and provided with contrast paint?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are speed bump paint slip resistant (grit embedded)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
There should be no speed bumps are placed in designated walking paths.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are parking lot medians positioned where pedestrians cut through landscaping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

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Stairs and Steps				
Are stairs at least 22" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are handrail for steps and stairs available between 30 – 34" from the leading edge of the stair treads? Is handrail sturdy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Stairs - Is a center handrail available for stairs over 88" wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stairs or steps free of surface defects that could cause tripping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are tread noses free of "rounding" or signs of wear?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are risers uniform in dimension, not varying more than 3/8"?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is tread depth deep enough to allow ball of foot contact on tread when descending (minimum 11")?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stairs sloped outward, no more than 1/4" to allow for moisture drainage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is tread surface a slip resistant texture/feature or does tread surface have slip resistant covering?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stairs or steps free of debris, accumulated moisture or storage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is lighting adequate for use at night?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stairs and steps free of obstruction that cause pedestrians to not see steps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do stairs/steps have visual contrast from top stair approach and lower exit level?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steps – Do large depth or non-typical rise height steps have high contrast such as color variation in floor covering, edges or adequate lighting provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Steps – Are building exits free from step-downs without a landing area? If "No," is the step-down and surfaced stepped onto visually contrasting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	N/A	Comments
Sidewalks, Curbs and Ramps				
Are sidewalks the same level as curbs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are sidewalks free of ponding water, wet leaves or other debris?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are sidewalks free from heaved sections greater than ¼" high?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are sidewalks level with other walking surfaces or the ground to avoid drop offs so pedestrians can step on the edge?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are sidewalks free of sinking sections near curb creating a change of elevation and trip hazard?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are open inside 90° corners on sidewalks level with ground? Are these inside corners protected with posts or other device to force pedestrians to walk around the corner?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is there evidence pedestrians are taking "short cuts" in areas that are not considered normal walking areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stairs free of spills or other moisture?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are stair step edges worn or rounded to provide good grip when stepping down?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are walkways free of protruding objects?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are curbs at least 6" high?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are curbs painted with contrasting color, i.e. yellow, white, or red grit embedded nonslip paint?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are curb cut outs provided for handicapped access marked with grit embedded contrasting paint?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do ramps-slopes exceed 1/12 (1' rise per 12' of horizontal run)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ramp – Are handrails in place for ramps with 1/15 slope? Are handrails sturdy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is lighting adequate for ramps?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Landscaping – Are shrubs and plants cut back from the edge of walking surfaces?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	N/A	Comments
Winter Weather - Snow and Ice Maintenance				
Is a plan in place for snow and ice maintenance for parking lots and all walkways, either self-performed or contracted?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are parking lots and sidewalks pretreating with anti-icing agent prior to freezing precipitation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are snow clearing and ice melt treatments performed as soon as precipitation begins and/or before operating hours?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are snow which is left between parked cars during initial clearing removed and treated as soon as cars are gone?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are high traffic walkways, steps, stairs and ramps cleared and given first priority?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is someone assigned to monitor surfaces and periodically apply ice melt to prevent refreezing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Is a snow and ice maintenance log maintained to include times, dates, person performing work, treatments and work performed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are containers of ice melt available at main traffic walkways and building entrances for anyone to throw out?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are traction aids such as sand used?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are snow and water drainage from building canopies, awnings or roofs onto walkways promptly treated to prevent refreeze?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are parking lot storm drain inlets blocked by snow piles?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do building downspouts drain onto the sidewalks, parking lot or other walking surface?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If downspouts discharge onto walking surfaces, do they first discharge into an anti-freezing salt box?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are pavement temperature sensors present with warning lights and signs prompting pedestrians of potential freezing ground and frost or black ice?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are snow piles removed from between disabled parking spots?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If contractor performed, is adequate contractual risk transfer in place in your favor?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Yes	No	N/A	Comments
Wooden Walking Surfaces - Decks, Patios and Other				
Are steps and stairs worn or rounded with good slip resistance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Do steps and stairs have slip resistant treads (especially on the nose of steps, if needed)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are surfaces free of loose or raised boards, elevated screws or nails and rot and splinters?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are all surfaces free of soil, grease, mildew or mold or wet leaves or other slippery debris? Are surfaces periodically cleaned or power washed to prevent any of the above?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are patios free of loosened, raised, missing or broken pavers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are patios and landscape walking paths made of natural stone not too rough or irregular, free of wide spaces, mildew or algae?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Are guard rails (at least 42" high) present around perimeter of deck or other elevated walking platform? Are guard rails sturdy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Notes:

Completed by (signature): _____ Date: _____

Print name: _____

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