

# Broker Guidelines to Access International Policies



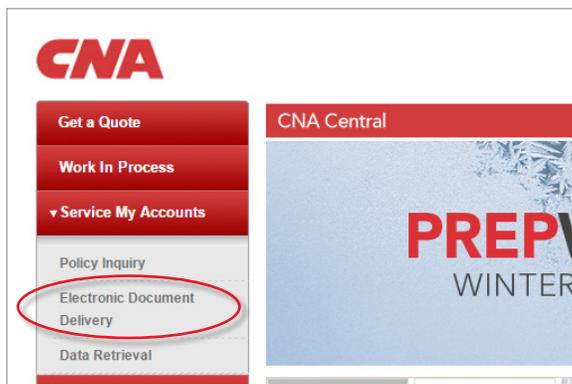
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INTERNATIONAL



## Guidelines to Access International Policies on CNA Central

1. Log into CNA Central using your CNA Central ID at [www.cnacentral.com](http://www.cnacentral.com).
2. Using the left navigation bar, click on **"Service My Accounts"** and then **"Electronic Document Delivery"**



3. From the drop down on the right – select your International Branch Code, then hit **"Go"**

- This number will end with a unique identifier – 884  
- Example: (xxxxxx-884)

**Electronic Documents**

Please enter the search criteria and click Go.

Branch Code:

4. The next screen will populate with all policies that have been uploaded under the unique Branch/Producer code selected

- This screen enables filtering capabilities which will allow you to search based on:
  - Policy number
  - Customer name
  - Effective as of
- If documents are available, you will see them on this screen with a **"View Document"** link to the right of each document.

## Users without CNA Central access:

Note: Broker will need to work with their Admin/FSS to gain access. **For any questions or help – call 1-800-CNA-HELP (1-800-262-4357)**