Broker Guidelines to Access International Policies



INTERNATIONAL



Guidelines to Access International Policies on CNA Central

- Log into CNA Central using your CNA Central ID at www.cnacentral.com.
- 2. Using the left navigation bar, click on "Service My Accounts" and then "Electronic Document Delivery"



- **3.** From the drop down on the right select your International Branch Code, then hit **"Go"**
 - This number will end with an unique identifier 884 - Example: (xxxxx-884)

Electronic	Documents	
Please enter the	search criteria and click Go.	
Branch Code:	ABC Agency 123456-884	~ 🥯

- **4.** The next screen will populate with all policies that have been uploaded under the unique Branch/Producer code selected
 - This screen enables filtering capabilities which will allow you to search based on:
 - Policy number
 - Customer name
 - Effective as of
 - If documents are available, you will see them on this screen with a "View Document" link to the right of each document.

Get a Quote	International Po	olicy Docume	ent Dell	ivery	
Work In Process					
Service My Accounts	* Branch / Producer Code	884 / 000000			
Policy Inquiry	Policy Number				
Electronic Document Delivery	Customer Name		_		
Data Retrieval	* Effective As Of	11/02/2015			
► Reference Center	Results Per Page	25 Results •			
► Support Tools		SEARCH Q			
► My Profile	Policy # Effective Date	Customer Name No di	Country ocuments four	Description d	LO
► Contact Us					

Users without CNA Central access:

Note: Broker will need to work with their Admin/FSS to gain access. For any questions or help – call 1-800-CNA-HELP (1-800-262-4357)

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