



Risk Control

Outdoor Walkway Safety Audit Checklist

This checklist may not include all conditions, as it is intended to be used only as a guide.

Company: _____ Address: _____

	Yes	No	N/A	Remarks
Parking Lots				
Parking surfaces free of damage/deterioration (potholes, cracks greater than 1/2-inch wide or 7.7 mm, humps)? (For Canada, reference applicable Providence/Territory code.)				
Are pothole and crack repair materials or contractor readily available for prompt repair?				
Are markers such as high-visibility cones or delineators, signs or barricades used to mark pavement damage or hazards?				
Parking areas (car spaces) well defined and laid out?				
Parking area pavement free of grease, oil, gravel, sand, mud and debris?				
Parking area has good drainage, no ponding areas? (Critical if ponding is in designated walkways such as cross walks.)				
No building drainage or gutters emptying onto walking surfaces?				
Is crack and seal coating slip resistant (embedded aggregate)?				
Are all painted surfaces (parking strips, disabled emblems, cross walks, curb highlights, etc.) slip resistant with embedded aggregate?				
Disabled parking spaces and pathways for disabled are prominently marked with blue paint?				
Is blue disabled emblem paint slip resistant with embedded aggregate?				
Disabled pedestrians – Is there a marked and designated cross walk from parking lot to sidewalk directly from the disabled parking area?				
Lighting adequate in garages, parking and walking areas?				
Wheel stops/parking blocks have distinctive contrast to other surfaces? (Concrete blocks are bright and visible on asphalt.) If not, should be painted with slip-resistant paint.				
Wheel stops/parking blocks are not wider than car width?				
No less than 3 feet (91.44 cm) between blocks?				
Wheel stops/parking blocks uniformly positioned?				
Wheel stops/parking blocks free of deterioration and no rebar or rod protrusions?				
Lot drains equipped with grates and openings small enough to minimize chance of tripping and footwear getting caught?				

	Yes	No	N/A	Remarks
Parking Lots				
Speed bumps highly visible and provided with contrast paint?				
Speed bump paint slip resistant (grit embedded)?				
No speed bumps are placed in designated walking paths?				
Are parking lot medians positioned where pedestrians cut through landscaping?				
Other				
Sidewalks, Curbs and Ramps				
Sidewalks are same level as curb?				
Sidewalks free of ponding water, wet leaves or other debris?				
Sidewalks are free from heaved sections greater than 1/4-inch (6.35 mm) high? (For Canada, reference applicable Providence/Territory code.)				
Sidewalks level with other walking surfaces or ground to avoid drop-offs for pedestrians to step on the edge of?				
Sidewalk is free of sinking sections near curb, creating change of elevation and trip hazard?				
Are open inside 90-degree corners on sidewalks level with ground?				
Are these inside corners protected with posts or other device to force pedestrians around the corner?				
Is there evidence that pedestrians are taking shortcuts in areas that are not considered normal walking areas?				
Stairs free of spills or other moisture?				
Stair step edges are not worn or rounded to provide good grip when stepping down?				
All walkways free of protruding objects?				
Curbs are at least 6 inches (152.4 mm) high? (For Canada, reference applicable Providence/Territory code.)				
Curbs painted with contrasting color such as yellow, white or red grit-embedded nonslip paint?				
Curb cutouts provided for handicapped access marked with grit-embedded contrasting paint?				
Ramps: Slope does not exceed 1/12 (1 foot rise per 12 feet of horizontal run = 75 degrees)?				
Ramps: Handrails in place for ramps with 1/15 (52.5 degrees) slope? Sturdy?				
Lighting adequate for ramps?				
Landscaping: Shrubs and plants cut back from edge of walking surfaces?				
Other				
Stairs and Steps				
Stairs at least 22 inches (558 mm) wide? (For Canada, reference applicable Providence/Territory code.)				
Handrail for steps and stairs available between 30-34 inches (762-864 mm) from the leading edge of the stair treads? Sturdy? (For Canada, reference applicable Providence/Territory code.)				

	Yes	No	N/A	Remarks
<p>Stairs: Is a center handrail available for stairs over 88 inches (2,235 mm) wide? (For Canada, reference applicable Providence/Territory code.)</p> <p>Free of surface defects that could cause tripping?</p> <p>Tread noses free of rounding or wearing?</p> <p>Risers are uniform dimensions? Not varying more than 3/8 inch (9.53 mm)? (For Canada, reference applicable Providence/Territory code.)</p> <p>Tread depth deep enough to allow ball of foot contact on tread when descending? (Minimum 11") (279 mm) (For Canada, reference applicable Providence/Territory code.)</p> <p>Stairs sloped outward, no more than 1/4 inch (6.5 mm) to allow for moisture drainage? (For Canada, reference applicable Providence/Territory code.)</p> <p>Tread surface is a slip-resistant texture/feature or has slip-resistant covering?</p> <p>Free of debris, accumulated moisture or storage?</p> <p>Adequate lighting for use at night?</p> <p>Stairs and steps free of distractions that cause pedestrians to not see steps?</p> <p>Stairs/steps have visual contrast from top stair approach and lower exit level?</p> <p>Steps: Large depth or non-typical rise height steps have high contrast such as color variation in floor covering, edges or adequate lighting provided?</p> <p>Steps: Exits from building free of step-downs without landing area? If no, are the step-down and surface visually contrasting?</p>				
Wooden Walking Surfaces – Decks, Patios and Other				
<p>Steps and stairs not worn or rounded and have good slip resistance?</p> <p>Steps and stairs have slip-resistant treads, if needed (especially on the nose of steps)?</p> <p>All surfaces free of loose or raised boards, elevated screws or nails, and rot and splinters?</p> <p>All surfaces free of soil, grease, mildew, mold, wet leaves or other slippery debris? Periodically cleaned or power washed to prevent any of the above?</p> <p>Patios free of loose, raised, missing or broken pavers?</p> <p>Patios and landscape walking paths made of natural stone not too rough or irregular, and free of wide spaces, mildew or algae?</p>				
Winter Weather – Snow and Ice Maintenance				
<p>Plan in place for snow and ice maintenance on parking lots and all walkways, either self-performed or contracted?</p> <p>Are parking lots and sidewalks pretreated with anti-icing agent prior to freezing precipitation?</p> <p>Are snow-clearing and ice-melt treatments performed as soon as precipitation begins and/or before operating hours?</p>				

	Yes	No	N/A	Remarks
Are snow and ice left in car parking spaces during initial snow clearing removed and treated as soon as cars are gone?				
Are high-traffic walkways, steps, stairs and ramps cleared and treated with first priority?				
Is someone assigned to monitor surfaces and periodically apply ice melt to prevent refreezing?				
Is a snow and ice maintenance log maintained, and does it include times, dates, person performing work, treatments and work performed?				
Are containers of ice melt available at main traffic walkways and building entrances for anyone to throw out?				
Are traction aids such as sand used?				
Snow and water drainage from building canopies, awnings or roofs onto walkways promptly treated to prevent refreeze?				
Parking lot storm drain inlets not blocked by snow piles?				
Building downspouts do not drain onto the sidewalks, parking lot or other walking surface?				
If downspouts discharge onto walking surfaces, do they first discharge into an anti-freezing salt box?				
Are there any pavement temperature sensors with warning lights and signs alerting pedestrians to potential freezing ground temperatures and frost or black ice?				
No snow piles placed in disabled parking spots?				
If contractor performed – Is adequate contractual risk transfer in place in your favor?				
Other				

Notes: _____

Completed by (Signature): _____ Date: _____

Print Name: _____

